Etiquettes and standards of behavior in Public

tiquette is the customary code of polite and correct behavior in society or among members of a particular profession or a group. Etiquette is simply polite and correct behavior. Here are some social etiquette rules. This list is not exhaustive. Offer up your seat (especially for the sick, the aged, and the heavily pregnant. Learn to Say: "Excuse me", "sorry", "please", "forgive me", "thank you". Put a smile on your face often. The best make- up out there and it's free. If you are in the midst of people and your phone rings, step outside to answer the call. And don't increase the volume of your music. If you're enjoying it, others may not. If somebody is talking to you look at them. (Maintain eye contact). Always cover your mouth when you sneeze, cough or yawn. Step outside and fart. (Don't let others inhale the offensive odor).

Be punctual (we're all busy, so stop making people wait for you all the time). Or if you will be coming late, call or text prior to the time. After you belch say "sorry" or excuse me please.

Keep clean public things you used for other users (e.g., toilet, dishes etc.)

Take permission before bringing in a guest. When you are in charge, wait until everyone has been served before you start eating. Knock and get a response before you enter. Reach out to people who are grieving. Be closer to your elders, not everything is found in Google.

When you enter a room greet everyone (No one likes to be ignored). Return calls, text messages, chats and when someone comment on your post. Tell them "Thank you" or "I appreciate". Remember and use people's names. (Avoid using "hey!) Instead, you can say, "Hello". Talk less, and listen more. Don't monopolize a conversation.

Don't insult your server or waiter. Don't talk with your mouth full of food. And while on the dining don't stretch your hand across someone's food. Clean your lips with a serviette. Return money or anything you borrow even before the giver asks for it.

Never order the most expensive item on the menu if you're not the one paying the bill. When someone shows you a picture or text on their phone, don't swipe left or right. Don't correct someone's grammar in public. Don't stare, look briefly and take your eyes off. When your superior or someone older than you is talking to you, don't put your hands in your pocket. Keep your word (fulfil your promises). Be willing and ready to accept other people's apologies.

Give genuine compliments ("You look good". "You smell nice". I'm impressed with your performance). When you visit someone's house or office stand until you're ask to sit. Offer to help ("May I help with that?" "Would you mind if I help you wash the dishes?") Don't insist on knowing about someone's private life, when they are unwilling to tell you.

Don't outsmart others in a queue, wait for your turn. Never interrupt when someone is talking, and when you do, say sorry".

Remember to wish others well on their birthdays or anniversaries. If possible, buy them gifts. Never ask embarrassing questions. When you coincidentally meet someone in a tight or narrow road, let them pass first.

Don't fight over food, seat or drinks in a party. And don't overstay your welcome.

Don't be too quick to judge or criticize others, without first knowing the facts. Don't only collect from others, learn to give also